



## Ms. Dawn M. Brown

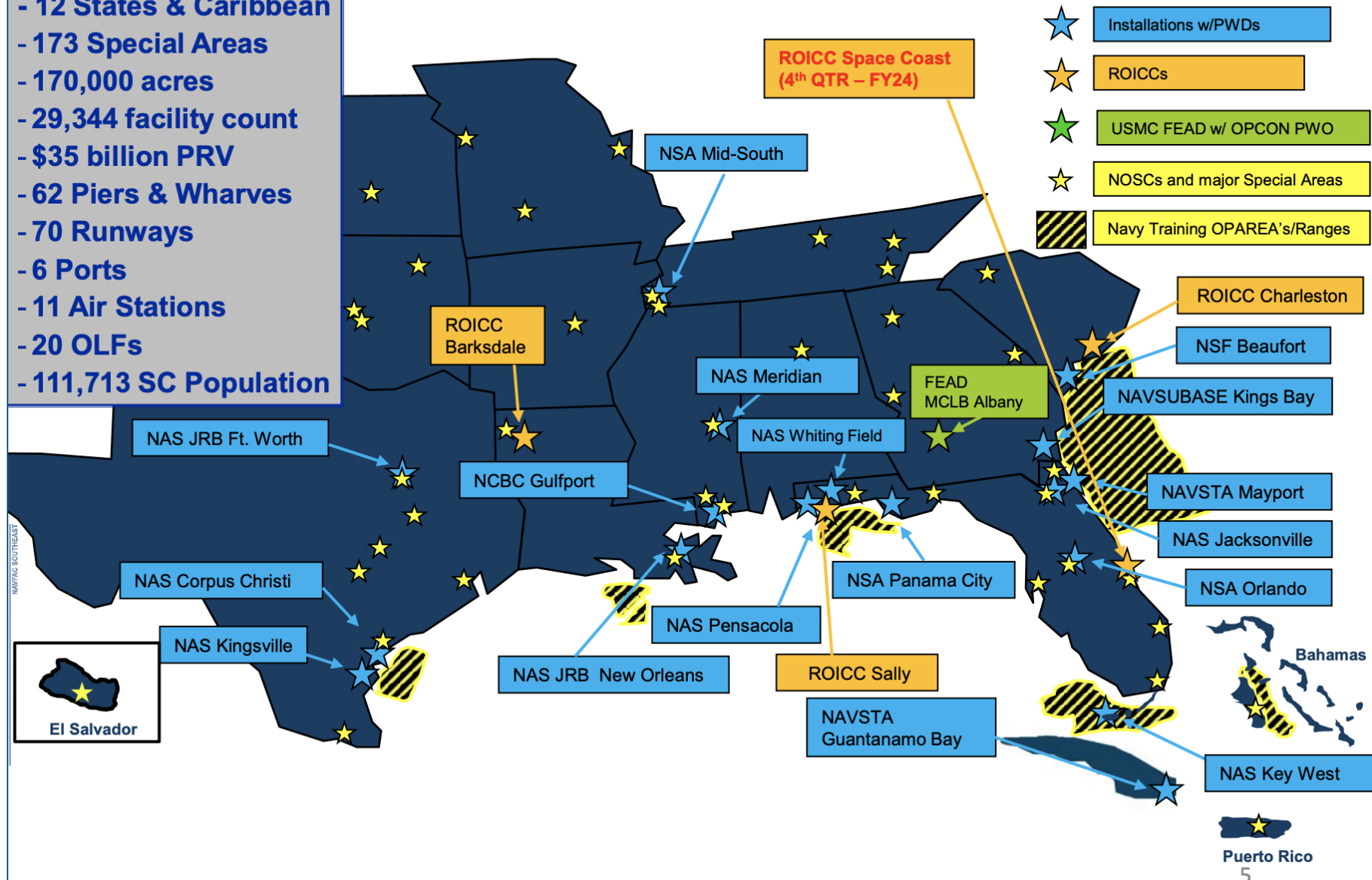
Deputy Director for Small Business Programs,  
NAVFAC/SE



# NAVFAC Southeast AOR

## SE Region Facts:

- 2,100+ MIL & CIV FTE
- 17 PWDs, 3 (4) ROICCs & 1 FEAD
- 12 States & Caribbean
- 173 Special Areas
- 170,000 acres
- 29,344 facility count
- \$35 billion PRV
- 62 Piers & Wharves
- 70 Runways
- 6 Ports
- 11 Air Stations
- 20 OLFs
- 111,713 SC Population



NAVFAC SOUTHEAST



Here's how you know

**NAVY**

Divisions ▾ NAVFAC Worldwide ▾ Careers ▾ Employee Portal ▾ Media 🔍

**Contract Opportunities**

## WANT TO DO BUSINESS WITH NAVFAC SOUTHEAST?

*INNOVATION THROUGH COLLABORATION.*

We have many contracting opportunities available for both large and small businesses. We operate at more than 20 Navy and Marine Corps Bases, and other facilities in the southeastern United States. From the development of new major Navy Program Projects to continued execution of disaster recovery support and much more, NAVFAC Southeast seeks industry's ideas and input as we provide support to our nation's Warfighter. For further information, be sure to check out our command's industry briefs, workload projections, and contractor directories.

### NAVFAC SOUTHEAST INDUSTRY BRIEF

Check out the latest and archived NAVFAC Southeast Industry Briefs to gain detailed insights about the command. These documents cover a comprehensive overview of the acquisition strategy, highlighting upcoming opportunities and strategic initiatives. Additionally, they offer a thorough outlook on contract awards, providing valuable information on projected timelines and key areas of focus. Stay informed and ahead of the curve by reviewing these essential resources.

[NAVFAC Southeast Industry Brief - SAME Tri-Regional Joint Engineering Training Symposium \(JETS\) - Savannah, GA - June 2024](#)

Archived:

- [NAVFAC Southeast Industry Brief - Southeast Region Federal Construction, Infrastructure and Environment Summit - April 2024](#)
- [NAVFAC Southeast Industry Brief - 2024 SAME Industry Day - Pensacola - March 2024](#)
- [NAVFAC Southeast Industry Brief - 2024 SAME Emerald Coast - March 2024](#)
- [NAVFAC Southeast Industry Brief - SAME Jacksonville - January 2024](#)
- [NAVFAC Southeast Industry Brief - 2023 SAME Joint Engineering Training Symposium \(JETS\) - October 2023](#)

### CONTACT OUR SMALL BUSINESS TEAM

**Dawn M. Brown**  
 Assistant Deputy Director for Small Business  
 904-542-6629  
[dawn.m.brown.civ@us.navy.mil](mailto:dawn.m.brown.civ@us.navy.mil)

### Links

- [Navy Electronic Commerce Online \(NECO\) ...](#)
- [System for Award Management \(SAM\) ...](#)

### FOLLOW NAVFAC SOUTHEAST ON SOCIAL MEDIA

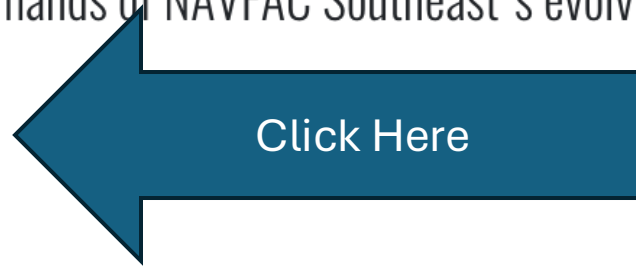
<https://atlantic.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>



# WORKLOAD PROJECTIONS

Discover details about upcoming NAVFAC Southeast projects within the southeastern Area of Responsibility (AOR). This section offers valuable insights into future workload projections, including anticipated construction, maintenance, and infrastructure development initiatives. Gain an understanding of the scope, scale, and timelines of these projects, as well as the strategic priorities driving them. Whether you're a contractor, supplier, or industry stakeholder, this information is crucial for aligning your resources and capabilities to meet the demands of NAVFAC Southeast's evolving project landscape.

[NAVFAC Southeast Workload Projections](#)



<https://atlantic.navfac.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>

# CONTRACTOR DIRECTORIES

Connect with our large and small business industry partners by exploring our comprehensive contract directories. These directories provide essential contact information, profiles, and areas of expertise for a wide range of businesses engaged in NAVFAC Southeast projects. Whether you're seeking potential collaborators, subcontractors, or suppliers, the directories offer a valuable resource for building partnerships and expanding your network. By reaching out to these industry partners, you can enhance your business opportunities, leverage diverse capabilities, and contribute to the successful execution of projects within the southeastern Area of Responsibility (AOR).

[Contractor Directory - April 2022](#)

[Small Business Contractor Directory - February 2023](#)

<https://atlantic.navfac.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>

# NAVFAC SOUTHEAST SMALL BUSINESS POINTS OF CONTACT

Reach out to our dedicated small business team across the southeast region for personalized support and guidance. Our small business points of contact are available to assist with navigating contract opportunities, understanding procurement processes, and providing insights into upcoming projects. By connecting with our team, small businesses can gain valuable information on how to effectively compete for NAVFAC Southeast contracts and maximize their participation in our projects. Our experts are committed to fostering strong relationships with small business partners, ensuring they have the resources and support needed to succeed. Don't hesitate to contact our small business team to explore collaboration opportunities and enhance your business growth within the southeastern Area of Responsibility (AOR).

[NAVFAC Southeast Small Business Points of Contact - October 2024](#)



<https://atlantic.navfac.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>

# NAVFAC SE Small Business Points of Contact / FY2025 v1



Name	Location	Phone	Email Address
Dawn M. Brown	Jacksonville	904-542-6629	<a href="mailto:dawn.m.brown.civ@us.navy.mil">dawn.m.brown.civ@us.navy.mil</a>
VACANT	Jacksonville	904-542-6624	VACANT
<a href="mailto:navfac_se_small_business1@us.navy.mil">navfac_se_small_business1@us.navy.mil</a>			
<b>Field Activities</b>			
Warren, Sharon	FEAD Albany	229-639-6504	<a href="mailto:sharon.p.warren.civ@us.navy.mil">sharon.p.warren.civ@us.navy.mil</a>
Riley, Susan	ROICC Barksdale	318-456-2326	<a href="mailto:susan.b.riley.civ@us.navy.mil">susan.b.riley.civ@us.navy.mil</a>
O'Brien, Kimberly	PWD Corpus Christi	361-961-5175	<a href="mailto:kimberly.y.obrien.civ@us.navy.mil">kimberly.y.obrien.civ@us.navy.mil</a>
Sale, Jeannette	PWD Fort Worth	817-782-5274	<a href="mailto:jeannette.c.sale.civ@us.navy.mil">jeannette.c.sale.civ@us.navy.mil</a>
O'Flaherty, Keary	PWD Gulfport	912-573-2368	<a href="mailto:keary.l.oflaherty2.civ@us.navy.mil">keary.l.oflaherty2.civ@us.navy.mil</a>
Sparks, Stephen	PWD Jacksonville	904-832-0043	<a href="mailto:stephen.m.sparks.civ@us.navy.mil">stephen.m.sparks.civ@us.navy.mil</a>
Wolski, Ileana	PWD Key West	305-293-3863	<a href="mailto:ileana.c.wolski.civ@us.navy.mil">ileana.c.wolski.civ@us.navy.mil</a>
Koehn, Melissa	PWD Kings Bay	912-573-4610	<a href="mailto:melissa.k.koehn.civ@us.navy.mil">melissa.k.koehn.civ@us.navy.mil</a>
Starnes, Ed	PWD Mayport	904-270-6716	<a href="mailto:edmund.w.starnes.civ@us.navy.mil">edmund.w.starnes.civ@us.navy.mil</a>
Clayton, Jason	PWD Meridian	601-679-2510	<a href="mailto:jason.e.clayton.civ@us.navy.mil">jason.e.clayton.civ@us.navy.mil</a>
Griffin, Malcolm	PWD Mid South	901-874-7751	<a href="mailto:malcolm.l.griffin2.civ@us.navy.mil">malcolm.l.griffin2.civ@us.navy.mil</a>
Nosser, Jay	PWD New Orleans	504-678-9082	<a href="mailto:george.j.nosser.civ@us.navy.mil">george.j.nosser.civ@us.navy.mil</a>
VACANT	PWD Panama City	850-234-4763	VACANT
Cox, Bradley	PWD Pensacola	850-452-3131 X 3081	<a href="mailto:bradley.a.cox4.civ@us.navy.mil">bradley.a.cox4.civ@us.navy.mil</a>
Pearson, Nicole	ROICC Space Coast	904-270-3206	<a href="mailto:nicole.m.pearson13.civ@us.navy.mil">nicole.m.pearson13.civ@us.navy.mil</a>
VACANT	PWD Whiting Field	703-784-5485	VACANT

# NAVFAC SOUTHEAST CPARS EXPECTATIONS LETTER

NAVFAC Southeast is pleased to announce the release of the Commanding Officer's CPARS Expectations Letter to all contractors. This document outlines the key performance expectations and standards required for successful project execution, ensuring alignment with NAVFAC's commitment to excellence. We urge all contractors to carefully review and adhere to these guidelines to foster a collaborative and efficient working environment. The CPARS Expectations Letter is a critical tool for maintaining transparency, accountability, and high-quality outcomes across all projects.

[NAVFAC SE CO CPARS Expectations Letter to Contractors - July 2024](#)

<https://atlantic.navfac.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>



# NAVFAC SOUTHEAST CPARS EXPECTATIONS LETTER



DEPARTMENT OF THE NAVY  
NAVAL FACILITIES ENGINEERING SYSTEMS COMMAND SOUTHEAST  
JACKSONVILLE, FL 32212-0030

4200  
Ser OPS/00474  
03 Jul 24

Attention: NAVFAC Southeast Contractors

SUBJECT: CPARS EXPECTATIONS

NAVFAC Southeast embraces the mindset that a strong, collaborative government and industry team is crucial in ensuring the Department of Defense's infrastructure is capable of enabling our national defense. Our success relies on our ability to partner with those contractors that have a proven track record of performance. For that reason, I want to emphasize the importance, provide transparency, and stress our commitment to the Contractor Performance Assessment Reporting System (CPARS) process.

My team aspires to the following CPARS expectations:

- a. CPARS will be prepared according to Federal Acquisition Regulation Subpart 42.15.
- b. CPARS will be prepared at least annually, at the time of project completion, and any time that an unsatisfactory rating is warranted.
- c. Performance evaluation reviews will begin with documented discussions during the pre-construction conference, post-award kick-off, and across the spectrum of project milestones (e.g., design review completion, completion of a critical definable feature of work). Objective feedback will be provided on various CPARS factors such as quality, schedule, management, cost, regulatory compliance, safety, utilization of small business, and other areas.
- d. Performance evaluation will be treated as a critical discussion element of partnering no matter what level of partnering is contractually required. A performance escalation ladder will be established to ensure transparency and early engaged discussions occur regarding outstanding or less than satisfactory performance indications.
- e. The Contracting Officer's Representative (COR) will be the primary NAVFAC Southeast point of contact and will provide feedback throughout the contract performance. Any time there is a new COR assigned, a meeting shall be conducted to clarify established expectations and discuss performance.
- f. At least 45 calendar days prior to the due date for an annual or final CPARS, the COR will request you complete a copy of the Rating Matrix/Summary Ratings/Narrative Tools and ask you to submit your proposed ratings within 14 calendar days. The COR will review your proposed ratings in addition to other input from team members. The COR will send the COR's version of the informal proposed rating to you for awareness.
- g. After the informal feedback has been provided to you, the COR will prepare and submit the evaluations in CPARS within 30 calendar days when an evaluation is due.
- h. Upon notification of a CPARS submission, you have 60 days for final comment. The Reviewing Official will assess and finalize the rating within 120 days after the end of the evaluation period.

My goal is to successfully execute our contracts with a focus on building productive relationships early and often as a mechanism to deliver projects on time and within budget. Should you have any questions on the CPARS process and the expectations, please contact your COR.

A handwritten signature in black ink that reads "M. Dieguez".

M. DIEGUEZ  
Captain, Civil Engineer Corps  
Commanding Officer

# HELPFUL LINKS AND SOCIAL MEDIA

## OUR HEADQUARTERS

Naval Facilities Engineering Systems Command Atlantic  
6506 Hampton Blvd  
Norfolk VA 23508-1278

## SUPPORT

Please report all system problems and questions to the NAVFAC Webmaster.  
Email: [navfacwebmaster@us.navy.mil](mailto:navfacwebmaster@us.navy.mil)

## LINKS

Doing Business with Us  
NAVFAC News  
Navy Regions and Installations  
BRAC (Base Realignment and Closure)  
Seabee Magazine  
Veteran CrisisLine

## FOLLOW NAVFAC ATLANTIC AND NAVFAC



<https://atlantic.navfac.navy.mil/NAVFAC-Worldwide/NAVFAC-Southeast/Contract-Opportunities/>

**THANK YOU FOR YOUR TIME**

**CONTACT OUR SMALL BUSINESS TEAM**

**Dawn M. Brown**

Deputy Director for Small Business

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